

# Introduction to MAXQDA 1/3: Layout & Basic Features

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- Getting Started

- [Video Tutorial 1](#)
- Hands-On Practice
  - Exploring the Layout
  - Importing & Organizing Documents
  - Creating & Importing Variables
  - Creating Sets

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- Creating & Using the Code System

- [Video Tutorial 2](#) & [Video Tutorial 3](#)
- Hands-On Practice
  - Creating Codes & Subcodes
  - Coloring Codes
  - Organizing Codes
  - Copying Subcodes
  - Creating Code Sets
  - Basic Coding
  - Autocoding
  - Emoticoning
  - Color Coding (Highlighting)

- Lexical Search

- [Video Tutorial 4](#)
- Hands-On Practice
  - Simple Search Function
  - Lexical Search  
(singular & combined)
  - Extended Lexical Search  
(synonyms, exclusions, etc.)

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## References

- [MAXQDA 2018 Manual](#)
- [MAXQDA 2018 Video Tutorial Library](#)