AGENDA

Qualitative Data Analysis with Dedoose

Trainer: Lindsay Bayham (adapted from materials by Kenly Brown) Date: December 6th, 2017

- 1. Introductions
 - a. Review of research process and training agenda
 - b. Introduce ourselves
- 2. Features of Dedoose
 - a. Online-based
 - b. Collaboration-friendly
 - c. Mobile and desktop-friendly
 - d. Pay-by-the-month
- 3. Starting a new project
 - a. Adding other team members
 - b. How to import media source(s)
 - c. Importing other projects
 - d. Descriptors
- 4. Coding
 - a. Creating a code tree
 - i. Root, child, and grandchild codes
 - b. How to code an excerpt
 - c. Displaying and merging codes
- 5. Memos
 - a. Purpose of memos
- 6. Training center
 - a. Inter-rater reliability
- 7. Preliminary analyses
 - a. Descriptor ratios
 - b. Code application
 - c. Co-occurrence table
- 8. Query data
 - a. Running queries
 - b. Checking query results
 - c. Saving queries

Starting a New Project

Dedoose will automatically open the last project you were working on.

To create a new database:

- Click on the "Projects" tab in the main header
- Click on the "+" on the top right hand side
- Fill in the project information and hit submit

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Load	Dissertation files	12/06/2017		Socratina	lindsay.bayham@gmail.com	Lindsay	Bayham

You can add new team members to your project by going to "Account" in the top header, and clicking on the "Add user" button at the bottom of the page.

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Importing data and media sources

You can import Microsoft Word documents, PDFs, audio files (as MP3s, WAV, wma, or m4a) and video files (as MP4s).

You can also import Dedoose projects that other users have already started.

To import new media sources:

- Click on the "Media" tab in the main header
- Click the "+" on the upper right hand side of the "Media" box
- Browse the document(s) you would like to add to database
- Caution: Be sure that the media source(s) that you upload are finalized, because you cannot go back and make changes once codes and memos have been applied.



Descriptors

How to make a descriptor:

- Click on the "Descriptors" tab in the main header
- Go to the "Set Fields" box and click the "+"
- Include the title of the descriptor (e.g. age, race, gender, etc.) along with a description, the type of descriptor it is, and options associated with it (text, number, multiple-choice)

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Creating and Organizing Codes

What is "coding"?

- Categorizing and organizing data: breaking it down into analyzable parts
- Identifying ideas and concepts in your data that may apply across different sources



To create a new root code:

- Click on the "Codes" tab in the main header
- Click the "+" on the upper left side of the "Codes" box to add to the code tree
- Name the code. You can add a description if it will help you remember the code quickly later



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Routine	npr_Euro	te: New Parent Code
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Morning Routine	Head S Buckyba	
Other Routine	Bruce at	
Frequency	8.	Enable Tag Weighting
Reading by Others	8.	Weight Minimum 0 4
Pre-Writing Activities		Weight Maximum 10 *
Letter Recognition	Codes x Descr	Default Weight 5 * Uncode Count _ Normalize _ %
Parent - Child Talking	Field: ID	
School Prep Beliefs	Reading by Motiver	
Great Quotes	(1-7937.3)	424
	(7937.3-15873.6) 0.0%	
	(15873.6-23809.9) 0.0%	
	[23809.9-31746.2] 0.05	100.0%
	130692 4.47618 7) 0.0%	
	[47618.7-55555)	53.0%

To create a new child code:

- Option 1:
 - Click on the "Codes" tab in the main header
 - Click the "+" on the upper left side of the "Codes" box to add to the code tree
 - Drag the new code to the root code that you wish to associate it with
- Option 2:
 - Hover your cursor over a particular root code.
 - Click on the "+" that appears to the right of the code.
 - Name the code and add a description. It will automatically be associated with the root code.

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	Great Research Made Easy			Home	Codes	Modia	66 Excerpts	Descriptors	Analyze	Momos	Ť Training	Security	Data Set	K Back	Projects
Codes	}	≣ 🛛 ⊙	Code Count x Media										<u>l</u>	6 1	, X 0
* B	Reading by Mother	11 □ 0 ⊙											Sort Field	Title (Dor	wn) 🔻
T F	Duration Routine Bedtime Routine Morning Routine Other Routine Frequency Reading by Others Pre-Writing Activities		Add Child Code 04_Tr1 Kids Playing Head Start E Buckyballs M Bruce at MINR 8.07 Pres 8.07 Post 8.03 Pre												
L	etter Recognition		Codes x Descriptor											<u>ث</u>	, X 🕐
P	Parent - Child Talking		Field: ID			• • Freq	uency 🔾 V	Veight			Hit/Miss	Sub-co	ode Count	Normaliz	te 💼 % 🔳
G	areat Quotes		Reading by Mother [1-7937.3) [7937.3-15873.6) [15873.6-23809.9) [23809.9-31746.2)	0.0% 0.0%				40.2%							<u>*</u>
			[31746.2-39682.4) [39682.4-47618.7) [47618.7-55555)	0.0% 0.0%					53 8%						100.0%

Merging Codes

How to merge codes:

- Hover over one of the codes you want to merge
- Click the image of the spiral that appears to the right side of the code
- Click "Merge" in the lower left hand side of the pop-up window
- Select the primary and secondary codes that you would like to merge. All of the excerpt applied with the secondary code becomes the primary code, and the secondary code will be removed from the code tree.

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Codes 2 0 0 Codes 0 0	Code Count x Media .11 C Sort Field Sort Field npc Merge Tags Kid Here two codes can be combined into one along with all associated excerpt code applications. Please select a primary and secondary code. Upon clicking submit, the secondary code will be merged into the primary code leaving only the primary code. Brue Brue Brue Morning Routine Secondary Code: Other Routine Codes x D Cancel Submit HtMiss	1 (7) 20wn) - A A A A A A A A A A A A A A A
School Prep Beliefs Great Quotos	Field: ID Reading by Mother [1-7937.3] 45.2% [7937.3-15873.6] 50% [15973.6-23809.9] 50% [23809.9-31746.2] 50% [31746.2-39662.4] 50% [31746.2-39652.5] 50% [47618.7-55555) 53.8%	100.0%

Coding Documents

To code a passage or selection within a Word document:

- Go to the "Media" tab and select the document that you wish to code. The document will open.
- Make sure the document is "locked" for editing by clicking on the lock icon on the upper left hand side
- Highlight the text you want to excerpt
- Click on the quotation mark icon at the bottom of the page to create excerpt
- Right-click and select "Add codes"
- Double-click the codes you would apply to this excerpted passage
- Excerpts can overlap with one another, and more than one team member can make to a document.

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 Image: A state of the state of	Anter from school etting cinnedin kannoar evis Something to eat PC have a favorite book. PC says the TC Quick Code stati ts tell Quick Code stati ts tell Quick Code Stati ts tell Quick Code Beding by Mother Duration Stati Beding Routine Morning Routine Morning Routine Other Routine Other Routine Stati Reading by Others In Hit Reading by Others Reading VOthers Reading V	me, Poisays th 2 serves the following 2 brings colorin 2 brings colorin 9 9 9 9	si nosingo ispoens dé liney ad induit ig books daily. Their line to read 1 him. PC th like to be r illoud, wher ok at a tim y with TC. T simuch as s mm that the simulation y set of the simulation ps. PC & TC t. TC asits while readily set one whet his is the of life induity. TC to him: TC	tintentewer pro- cellse hanged and the pro- else hanged and the pro- num of the pro- tice o	rodce greek ETC doesn't c coloring boo no specific li hight read to 1 to color more in she hope: stop reading cicpated in an PC reads to 1 , PC doesn't miliar word. P ding books. PC is re ask TC to hell example of the sight now." (I erem by himse here is no one	me when P t do anythin k that TC lii me when P TC about on is instead. P to a bout on bic TC lose y library or TC a little bit do anything C talks him eading. her the first ning met in te book, PC interviewer i if PC thinks im Coloring else that	g to cees C cees	Codes	eading by I Duration Routine Bedtime I	Mother Routine	-	0 0
SC also reads to TC. SC almost never rea like for SC to read to him, either. PC knows reads to TC more to TC so that he could le	d to TC, he reads about once a mor this b/c TC begins to ask them not am. PC doesn't ask others to read	nth. SC reads t I to read to him to TC b/c there	o TC in the evening that he doesn't like is rarely anyone at	In both, Englis it. Compared nome during th	sh & Spanish to the last intr ne daytime.	TC doesn' erviewed, S	•	B	Morning I Other Roo Frequency	Routine utine Others		

Make sure you exit the excerpt-editing mode by clicking outside of the selected text or closing the red "Selection Info" box in the upper right corner; otherwise you will continue working with the same excerpt.

You can double-click on an excerpt to see the applied codes without opening the "Selection Info" box.

To add or change codes for a particular excerpt:

- Click on an excerpted (i.e. highlighted) passage; the red "Selection Info" box will open.
- Click on the spiral icon on the right of the excerpt title; the applied codes will appear.
- Right click on the excerpt and choose "Add codes""
- Double-click the codes you would apply to this excerpted passage

Coding Video and Audio Media Sources

How to code a video:

- Go to "Media" in the main header and click on the video source you would like to code
- Click on the media timeline bar, and use the double bar blue selection lines to situate the segment you would like to code. Then click the pause icon at the bottom right of the screen.
- Once you have identified the segment, click the quotation icon to "create excerpt." (The segment will turn orange to show that it is being edited.)
- Select the desired codes you would like to apply to this segment under the "Codes" column to the right, and drag them one by one to the "Selection Info" box above.
- To change codes for an existing excerpt, double-click on the excerpt in the media timeline bar, so that the "Selection Info" box appears in the upper right hand corner. Remove codes or select new ones from the "Codes" box below.



How to code audio:

- Go to "Media" in the main header and click on the audio source you would like to code
- Use the double bar blue lines to situate the segment you would like to code. Then click the pause icon at the bottom right of the screen.
- Once you have identified the segment, click the quotation icon to "create excerpt." (The segment will turn orange to show that it is being edited.)
- Select the desired codes you would like to apply to this segment under the "Codes" column to the right, and drag them one by one to the "Selection Info" box above.

Training Center

If you are working with research assistants or coding as part of a group project, you may want to test that people are applying the same codes.

How to test for inter-rater reliability:

- Click on the "Training" tab in the main header
- Click "Create New Test"
- Choose the type of test that you want, and then the codes that you want to test
- Select the excerpts that you want to test. You can filter excerpts by descriptors or codes to find the most relevant ones.

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	et Research Made Eary	Creat S	e Training Test.	Kom		1 raining	Security	Data Set	K Back	Projects
Inter-Rater Reliability Welcome 1 Here at Dedd	y to the Dedoose Trainin	,	Select the particular set of codes to be included in the test. Regardless of those codes that may have been applied to the test excerpts, only those codes selected here will be included and evaluated.	VOL	ır team i	in the dev	velopment	and mainte	nance of int	ler-rater
reliability. Tes statistical me	Free a Decouse, we denote that high-quality lesses reliability. Tests: can be set up to evaluate how well in statistical measures of reliability and consistency that		Reading by Others Pre-Writing Activities	ap	plied to lity of wo	excerpts ork acros	. The resul s team me	ts of these t mbers.	ests includ	0
To get started	d, you can: Click 'Create New Test' in the lower right co		Letter Recognition							
2.0	Click the 'Tests' tab to open the test library a Click the 'Results' tab to access the list of b		Parent - Child Talking Constraints Constr	1						
Tests Results			Great Quotes							
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	those that meet the needs of the parti	e excerpts to b cular test.	e included in t	he test. By usir	ng the options	to display par	ticular columns and the fi	Itering control	s, you can easil	y narrow the a	vailable excerp	ts to
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Welcome to the Here at Dedoose, we b reliability. 'Tests' can be statistical measures of	Review Please	and Sav	re Test nd description of the test t	o allow for ea	asy identificat	tion in the li	brary of tes	sts created wi	ithin the pro	oject.			nd mainte s of these t obers.	nance of in ests includ	ter-rater e
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Memo

Memos can be an analysis tool: they allow you to write memos about findings and patterns while coding. Memos can also be used when working in teams to raise questions or point out problem areas.

How to make a memo:

• Click on one of your media sources and click on the memo on the top of the right hand side of the source text box



• You can also add a memo to specific excerpts. Click on the excerpt and then the spiral icon to open the red "Selection Info" box, then either click on the memo icon in the "Selection Info" box, or right-click on the excerpt and select "Add Memo(s)"



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Document: 23.02 Post	Memo Groups: Select or create a group	Info	
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PC says that TC plays with frie him develop speaking skills. F	What are you thinking?		
Interviewer cuts off PC. PC say does read to TC it is during the min. depending on the length it enjoys the pictures. PC know aloud TC will develop languag usually only reads one book at to. TC looks at the books on to that make it difficult for anyone differently when she reads to T that TC does not understand a TC do not talk while reading. T book. TC cannot tell PC what			200
does not tell PC that he wants			
Older sibling will read about or		iding by M	other
reading together, PC knows this		ration	[
TC date paint writes colors a		Bedtime Bi	outine
and will show PC what he is d		Marrie D.	
the lines PC will correct him an these activities, PC knows this		Norming As	Juane
last two months this type of ad		Other Rout	ine
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• Click on the "Memos" icon in the main header to see all of the memos made

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5 000 KKKKKKKKK	Memo Groups Find memo group Reflection Memos 9 Assignments 3 Coding Memos 9 Milestone Memos 1	title big or small By Socratina 03/2017	new title 4 or 5 By Societina 02/2017	4 of 5? my thooughts By Socratina (2/2017 g	Desc field decision why convert a continuous variable, the field name is this and new field is that By Societies 12/2018	<u></u>	2 1 2 3
Filters	Linked Items V Select linked Item(s). No Linked Items selected	coding question 87	read by morn weight que here are my thoughts about 4 or 5? By Bocatina 12/2015	New Reading by mother Here are my thoughts about this excerpt and how if fils into the larger context of reading by mother theory amidst all the other reading by mother excerpts. By Sociating 05/2015	Morn reading to child at n Here are my thoughts about this except and how if fits into hie larger context of reading by mother theory amidst all the other reading by mother excepts.	₹ 2 3 4 5 Next>) 2 1 Last>>
	Clear Filters Delete	Selected Select All Select No	ne			Export Selected	Add Media

Analysis: Displaying Coding

Analyzing means interpreting, synthesizing, and looking for patterns in data in order to draw a conclusion

- Which aspects of your data will best answer your research question?
 - You will never use all of your data!
 - Identify which units of analysis, codes, and comparisons or relationships are most important
 - Descriptors can help you see which codes apply to which categories

Your codes will consistently appear on the "Home" page to the left hand side.

- Click on the "Codes" icon in the main header
- The "Code count x Media" box shows how many codes are within each media source
- The "Code x Descriptor" box shows which codes associate with which descriptors. (You can change which descriptors you display.)

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Bedtime Boutine	Kids Playing												
Marchael Barris	Head Start E												
Morning Routine	Buckyballs M												
Other Routine	Bruce at MNR												
Frequency	8.07 Pre		-										
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	[23809.9-31746.2] 0.0	1956										10	0.0%
	[31746.2-39682.4) 0.0	276											w.w.w
	[39682.4-47618.7) 0.0	7%a											
	[47618.7-55555)						53.8%						

Analysis: Descriptor Ratios

To view descriptor information:

- Click on the "Analyze" tab in the main header
- Click "Quantitative Charts" under "Chart Selection"
- Click "Descriptor Ratios"
- This is where you can view the relative numbers of each of the sub-groups in your data. This is helpful to see the variation of the data set and also inspire research questions on certain groups within your data.



Analysis: Code Application

Code application allows you to see which codes are associated with which media sources.

To use code application:

- Click on the "Analyze" tab in the main header
- Click "Qualitative Charts" under "Chart Selector"
- Click "Code Application"

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Code Present / Absent	npr_Europe.mp3		1		1	1	1				1	1			6					
Hixed Method Charts	Kids Playing on Inclusive	1		1					4	1		1		2	10					
	Head Start Educating Kids,																			
	Head Start Audio.mp3	1		1					1	2	2	-		2	8					
	Buckyballs Motor.mp4			1					1	1	2				4					
	Bruce at MNRS Meeting 2016.jpg									2	1				3					
	8.07 Pre	1	-	1	1		-	1	1	1	1	1	1	-	6					

• When you click on one of the numbers associated within a media source and code, all of the excerpts associated with that code in the media source will pop up

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Chart Selector	Selection: Head Start Audio.mp3: Pre-Writing Activities	± 0
Media Charts	Matching Excerpts: 2 Matching Resources: 1	Sort Field Title (Down) 🔫
+ Excerpt Charts	Resource Head Start Audio.mp3 Added 10/29/2012 Username Socratina # Codes 1	
Descriptor Charts	Audio excerpt with no transcript - mouse over or click to view	
Code Charts	Y	
+ User Charts		_
Quantitative Charts	Resource Head Start Audio.mp3 Added 02/29/2012 Username Socratina # Codes 3	
Qualitative Charts	Audio excerpt with no transcript - mouse over of click to view	
Packed Code Cloud	I	
3D Code Cloud		
Code Co-Occurrence		
Code Application		
Code Weight Statistics		
Code Present / Absent		
Mixed Method Charts		
	Export Excerpts Make Active Set Add To Active Set Remove From Active Set Bruce at MNRS Meeting 2016 jpg 2 1 3 8.07 Pre 1 1 1 1 6	

Analysis: Co-occurrent Table

To use the co-occurrence table:

•

- Click on the "Analyze" tab in the main header
- Click "Qualitative Charts" under "Chart Selector"
- Click "Code Co-occurrence"

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	Code Weight Statistics	Reading by Mother		8	9	6	4	1		13	11	45	5	5	2	78					
	Code Present / Absent	Duration	8				2		7	7	2					30					
	Mixed Method Charts	Routine	9			6	4	1		5	12	8	1	3		49					
-		Bedtime Routine	6		6				-		6	5			-	32					
			, v				<u> </u>	-	_						_						
		Morning Routine	4	2	4	3				2	4					26					
		Other Routine	1				1			1		1				7					
		Frequency	2	7					-	8	2	3		1		23					
		Reading by Others	13	7	5	3	2	1	8		14	18	3	2	ż	78					Ŧ

Note: the left-most code is the parent code; indented codes are sub-codes.

• Click the box of two intersecting codes whose relationship you are interested in understanding

CANALL W.	Selection: Reading by Mother's Letter Recognition
Selector	Matching Excerpts: 21 Matching Resources: 11
Media Charts	include Overlapping Exce
Excerpt Charts	Resource 19.04 Post Added 12/13/2016 Username Socratina # Codes 3
Descriptor Charts	In Its apanish. PC cannot read in english. TC enjoys being read to aloud because he remembers the story, and asks to be read
Code Charts	the child his more. Before belime, PC reads to
User Charts	(10A) Part (157 7A
Quantitative Charts	Resource 21.14 Pre Added 11/09/2016 Username Sol 75.04-7031 (051-241)
Qualitative Charts	Property to have exceened contact wan ns program, what are times is neglial about ns prog. If the area is the set of the reader to also because he remembers the ender the reader. To choose he reader to the reader
Packed Code Cloud	E She used to come 2-3/wk to the program, but during the month in which the interview to very much. Sometimes TC adds PC to read to be read to
3D Code Cloud	Resource 21.14 Pre Added 11/09/2016 Username Soy being the the two may add the
Code Co-Occurrence	PC reports to have excellent contact with HS program. What she thinks is helpful about HS prog. is the adjacenus the gets how. The interview added the
Code Application	engage. PC does not thing that there is any difficulty in her communication with HS prog. question again, and the PC responded that the is the used to CT control to come 2-3/why to the program, but during the month in which the interview reads to TC most of the time. PC reads one book
Code Weight Statistics	to the child most of the time. If the books are Showing 3 of 3 Co
Code Present / Absent	Resource 19.01 Post Added 06/09/2016 Username Socratina # Codes 1
Mixed Method Charts	TC cannot write his name. He recites some letters of the alphabet, he only knows letters: A, B &C. TC only recognizes the letter "A. "TC cannot write the letters of the alphabet without copying or looking at them. TC cannot read any words. PC has tried to leach him the letters of the alphabet daily;
	Resource 21.1 Post_Dan Added 05/26/2016 Username Socratina # Codes 1
	Event Events Hake Addis Ret Add To Addis Ret Domain From Addis Ret

Analysis: Query Data

Querying your data allows you to select which codes you'd specifically like to analyze for a particular question.

To run queries:

- Go to the "Data Set" tab in the main header (it has the binoculars icon)
- Click on the "Codes" tab and then check "Filter none." Select the codes you would like to add to the query
- Click on the "Media" tab and select "Uncheck all" under "Columns." Then select relevant fields to include in your query.
- In the main field in the "Media" tab, click "Deactivate All." In the "Filters" box on the lower left hand side, you can open each category to select relevant values with which to filter your data. Panel,"
- Click the "Activate All" button to start your query
- Click on the "Dataset" tab and you can see that your data is queried and your analyses are filtered through this query. Make sure you name and save your data if you want to return to the query in the future!

Note: You'll know that you're looking at a specific data subset if the dataset tab is red—this will change what's displayed on your homepage as well.

urrent Data Set	Current Set Excerpts		
Descriptors: 58/5	Resource: Bruce at MNRS Meeting 2016.jpg Added 03/11/2017	Username Socratina	# Codes 1
Resources: 98/9	Image excerpt - mouse over or click to view		
Users: 1/			
Codes: 3/1	Resource 1.04 Base Female Hispanic.docx Added 03/10/2017	Username Socratina	# Codes 3
Excerpts: 151/42	PC reads to TC in the afternoons. IsadkjfatdaktDuring reading, he pays a lot of attention and starts to repeat what PC is reading to him. PC reads to TC 2 Spanish, TC enjoys it a lot when he is read to aloud. PC says that he gets very excited, he likes to repeat	times/wk for about 30 mi	inutes in
Clear Current Set	Resource 1.04 Base Female Hispanic.docx Added 03/10/2017	Username Socratina	# Codes 2
Save Guirent Set	PC is 29 years old and is not currently working. PC's husband is 35 years old and works part-line doing pardening work. TC is 5 years old. TC's brothe is 9 months old. There have no changes in the work schedule of anyone in the household since the first in	r is 2 years old. TC's you	ungest sibling
	Resource 1.04_Base_Female_Hispanic.docx Added 02/09/2017	Usemame Socratina	# Codes 1
mad Data Sate			
aved Data Sets		Created By	Created O
Title	Description	1	
Title Practice data set	Description	Socratina	12/06/201

Getting a Dedoose Account

Go to <u>www.dedoose.com</u> and click on the "Sign Up" button in the upper right hand corner.

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			SIGN UP			
	All new acc \$10.95 per n	ounts are free for 1 month, no payment information required nonth per user. Discounts are available for large groups. Ded installations. Contact Dedoc	 Single user accounts are charged \$12.9 pose also offers enterprise services such se for more information regarding our Enterprise 	5 per month, while accounts with as OAuth, SAML, ADFS, Enhanc erprise services.	5 or more users are chaged ed Auditing, as well as onsite	
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		Referred By				
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